

# **SHUSTOKE PARISH COUNCIL**

## **Monday 19th August 2024 at 7.30pm**

### **ORDINARY MEETING OF THE COUNCIL**

#### **DRAFT MINUTES**

**Present:** Councillors G. Dupree (in the Chair), G. Farr, R. Hill, K. Jones and N. Larkin  
Clerk – Neil Millard  
2 members of the public

#### **1 Apologies**

1.1 There were no apologies for non-attendance at the meeting.

#### **2. Declarations of Interest**

2.1 There were no declarations of interest relating to items on the agenda.

#### **3 Minutes of Meetings of the Council**

3.1 The minutes of the previous ordinary meeting of the Council and the extraordinary meeting of the Council held on 29th July 2024 had been circulated to all members.

3.2 It was RESOLVED that the Minutes of the ordinary meeting of the Council held 24th June 2024 and the extraordinary meeting of the Council held 29th July 2024 be approved as a true and correct record and be signed by the Chairman.

#### **4 Questions or Presentation from Members of the Public**

4.1 A presentation was made on behalf of the Shustoke Birmingham City Official Supporters Club outlining a proposal to commemorate the 80th anniversary of VE day. The Club propose to install a memorial figure and plaque together with solar powered lighting on the village green. Members were shown photographs of the figure and potential locations.

4.2 Members present at the meeting were fully supportive of the proposal which will require the permission of the Council to be located on its land and this will be considered at the next meeting of the Council.

4.3 The Clerk advised the meeting that he will make enquiries regarding any requirement for planning permission.

4.4 A question was also raised on behalf of a resident regarding the temporary traffic lights on Coleshill Road and the associated work being carried out by Severn Trent Water

#### **5 Reports by County and District Councillors (for Information)**

5.1 There were no reports forthcoming and no members of the District or County Council present at the meeting.

## **6 Approval of List of Accounts**

- 6.1 The Clerk submitted a list of accounts as set out below containing all payments since last approval. He also reported that a copy of a bank statement detailing all payments made since October had been circulated to all members.

		£
N. Larkin	re-imburement	10.47
HSBC	Bank charges	5.00
Coleshill Mowing	horticultural services May	384.00
Clerk	Salary June	346.90
Clerk	Expenses June	22.50
ICO	data protection registration	35.00
Tame GM	horticultural services	648.00
Tame GM	horticultural services	648.00
HSBC	Bank charges	5.00
Coleshill Mowing	horticultural services Jun	384.00
Clerk	Salary July	346.70
Clerk	Expenses July	22.50

- 6.2 It was RESOLVED that the above list of accounts as submitted to the meeting be approved

## **7. Consideration of Co-Option to Fill a Casual Vacancy on the Council**

- 7.1 The Clerk reported that following the resignation of Gill Noble and following a hiatus for the General Election, the vacancy had been advertised and no poll had been claimed. The Council can therefore fill the vacancy by co-option.

- 7.2 It was RESOLVED that consideration of this matter be deferred to the next meeting and interested parties be sought.

## **8. Consideration of the Council's Involvement in Future National Celebrations**

- 8.1 Members had a general discussion about potential arrangements for an event to commemorate the 80th anniversary of VE day. The proposals include decorations and entertainment and also the potential sale of tickets to offset part of the cost of staging the event. A detailed proposal will be presented to the next meeting of the Council.

## **9. Report by the Clerk to the Council of urgent payment made in accordance with Section 3.5 of the Council's Financial Regulations and Re-Imbursement of the Clerk**

- 9.1 The Clerk reported to the meeting that he had been advised that the padlock for the recreation ground gates was proving difficult to operate. The Chairman had assessed the condition of the padlock and recommended that it be replaced.

- 9.2 The Clerk therefore decided in accordance with Section 3.5 of the Council's financial regulations relating to extremely urgent situations to incur expenditure of £24.99 to replace the padlock.

- 9.3 It was RESOLVED that the Council approve the Clerk's action and re-imburse the sum of £24.99

## **10. Consideration of any further action in respect of Phase One of the Provision of Play Equipment at Shustoke Recreation Ground**

- 10.1 The Chairman reported that an order had been placed for the initial work and a pre-meeting

