

SHUSTOKE PARISH COUNCIL

Monday 29th April 2024 at 7.30pm

ORDINARY MEETING OF THE COUNCIL

DRAFT MINUTES

Present: Councillors G. Dupree (in the Chair), O. Brown, G. Farr, K. Jones and N. Larkin
Clerk – Neil Millard
7 members of the public

1 Apologies

1.1 An apology for non-attendance was received from Councillor R. Hill.

2. Declarations of Interest

2.1 There were no declarations of interest relating to items on the agenda.

3 Minutes of Meetings of the Council

3.1 The minutes of the previous ordinary meeting of the Council had been circulated to all members.

3.2 It was RESOLVED that the Minutes of the ordinary meeting of the Council held 26th February 2024 be approved as a true and correct record and be signed by the Chairman.

4 Questions or Presentation from Members of the Public

4.1 James Hammond provided an update on the work of Friends of Shustoke Recreation Ground. He advised that the group had £15k in the bank and had received two pledges from Warwickshire County Councillors. He reported that another quiz night is planned but that the group had not been successful in its bid to the Inclusive Communities Fund. He advised that the group's target for providing the play area is £65k

4.2 Elaine Dupree reported on work related to the Green Shoots programme and a day with Warwickshire Wildlife Trust (WWT). Currently waiting on plants and trees to be planted and WWT will monitor the situation and provide support if required. She also advised that £500 from the National Grid is held for planting.

4.3 Elaine Dupree asked again for details of how much the Parish Council holds for providing the play area. The Clerk apologised and confirmed that he would clarify as soon as possible.

4.4 James Hammond also made an impassioned plea on behalf of the group of local residents who have been securing the gates of the recreation ground. He urged the Council to resolve the issue prior to the meeting in May but however did suggest that the group may be [prepared to continue their responsibility in return for a nominal sum.

5 Reports by County and District Councillors (for Information)

- 5.1 There were no reports forthcoming and no members of the District or County Council present at the meeting.

6 Approval of List of Accounts

- 6.1 The Clerk submitted a list of accounts as set out below containing all payments since last approval. He also reported that a copy of a bank statement detailing all payments made since October had been circulated to all members.

		£
HMRC	PAYE Sept 2023	80.60
HSBC	Bank Charges	5.00
Clerk NM	Expenses Oct23	18.00
Clerk NM	Salary Oct 2023	322.70
HMRC	PAYE Oct 2023	80.80
HSBC	Bank Charges	5.00
HSBC	Bank Charges	5.00
Tame GM	Hort Servs 1/2	900.00
Coleshill Mowing	Hort Servs	360.00
WALC	AGM/Marketplace	12.00
Tame GM	Hort Servs 2/2	900.00
HSBC	Bank Charges	5.00
Clerk DJ	Salary Award	69.25
Clerk NM	Salary Nov 23	322.90
Clerk NM	Expenses Nov 23	22.50
Clerk NM	Salary Dec 23	322.70
Clerk NM	Expenses Dec 23	22.50
Clerk NM	Salary Jan 24	410.90
Clerk NM	Expenses Jan 24	18.00
HSBC	Bank Charges	5.00
Clerk NM	Salary Feb 24	352.70
Clerk NM	Expenses Feb 24	22.50
NWBC	Grounds Main 1/2	1000.00
NWBC	Play area inspection	59.94
NWBC	Election Costs	221.95
Netwise	Website/email hosting	396.00
HSBC	Bank Charges	5.00
NWBC	Grounds Main 2/2	208.46
Clerk NM	Salary Mar 24	340.90
Clerk NM	Expenses Mar 24	22.50
HMRC	PAYE Nov 23-Mar 24	483.40
Parish of WLS	Donation	30.00

- 6.2 It was RESOLVED that the above list of accounts as submitted to the meeting be approved

7. Approval of Continuing Support of “Connecting Four” Magazine

- 7.1 The Clerk advised that he had received an invoice on behalf of the “Connectig Four” magazine in respect of subscription for the coming year in the sum of £260
- 7.2 It was RESOLVED that the Council continue its subscription to the “Connecting Four” magazine for 2024/2025

8. Repair/Refurbishment of Telephone Box Housing the Council's Defibrillator

- 8.1 It had been reported by a couple of members of the Council and the public that part of the door had suffered weather damage and as such was in need of attention.
- 8.2 It was RESOLVED that the Clerk investigate the costs of repairing or replacing the damaged areas of the door including contacting Councillor Hill, the Council's minor works' contractor and sourcing of spare parts
- 8.3 it was also agreed that the Clerk investigate the acquisition of a "DEFIBRILATOR" sign to be fixed to the phone box

9. Security at Shustoke Recreation Ground

- 9.1 The Clerk advised that it had received reports that the gates had not been closed by the school after school club at the agreed times. There was some discrepancy as Councillor Larkin suggested that in the two weeks prior to the Easter holiday they had fulfilled their agreement on most days. The Clerk also reported that he had called the school on more than one occasion to try and clarify the situation but had received no reply. The meeting was advised that the head teacher is not at work at the moment.
- 9.2 It was RESOLVED that the Clerk write to the Chair of the Governing Body and the Head Teacher making clear the Council's concerns and position in an attempt to expedite a solution to the situation.
- 9.3 It was also agreed to seek additional volunteers to secure the gates using social media and other lines of communication.

10. Response to Consultation by NWBC regarding Planning Application; Waterworks House, Station Road, Nether Whitacre

- 10.1 The Clerk reported that details of a further planning application at the above address had been circulated to all members
- 10.2 It was RESOLVED that no further action be taken on this matter

11. Consideration as Village Hall Trustee of a Report from the Management Committee regarding a Proposed Lease of part of the Building

- 11.1 The report was circulated together with a copy of the draft lease and the heads of terms agreed with the prospective tenant outlining the agreed responsibilities. The Chairman summarised the broad proposal by a local company to use the former shop area as office space. The only amendment suggested by the meeting was that access should only be available during normal office hours.
- 11.2 It was RESOLVED that subject to the above proviso:-
1. the Parish Council as trustee, declares that the Croxall Room is surplus to the needs of the Trust for the period of three years from the date of the lease PROVIDED THAT the lease is completed within the period of six months from the date of this resolution
 2. that the Parish Council authorises the signing and completion of the said tenancy agreement on its behalf (as trustee). It is also agreed that any associated contracting out notice can be served in the Parish Council's name and any rent deposit deed related to the lease can be signed and completed

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12. Progress Reports for information only

12.1 The Clerk briefly advised the meeting that discussions with Romulus F.C. had been temporarily put on hold due to a bereavement affecting the Chairman of the football club. He also advised that an informal meeting between members and club officials will be held in due course.

There being no further business, the meeting closed at 8.50pm.

I certify the above minutes, comprising four pages as a true and correct record of the meeting which took place.

Signed **Name**

Chair **Date**