Shustoke Parish Councillors are summoned to attend an

**Extra-Ordinary Meeting of the Parish Council**

**7.15pm Monday 10th February 2020**

**at**

**Shustoke Village Hall**

***Members of the public are encouraged to attend the meeting, which will be preceded by light refreshments at 7pm, with the opportunity to meet and speak to Parish Councillors prior to the formal meeting.***

**AGENDA**

1. **Village Hall Evacuation Procedures**
2. **Apologies and Approval of Absences**

*To consider the absence of individual Councillors and approve such absence where appropriate.*

1. **Declarations of Interest**

*To provide the opportunity for Councillors to declare an interest in any agenda item.*

1. **Minutes of Previous Meeting (13th January 2020)**

*To approve the minutes of the last Ordinary meeting.*

**5. Matters arising**

*To receive any update on previous items not required to be considered within the main agenda.*

**6. Contributions from the Public (Maximum 30 minutes)**

*To allow members of the public and other interested parties to raise questions or make statements and thereby hold Councillors to account.*

**7. Financial Report**

*To authorise payments and approve the financial report for both the Council and the Village Hall. To approve an updated draft budget for 2020/1.*

**8. Planning Matters**

*To consider relevant planning matters and to agree any response to the Planning Authority.*

**9. Recreation Ground Enhancements**

*To hear and discuss proposals from Councillors for the enhancement of the recreation Ground and associated funding opportunities.*

**10. Horticultural Services**

*To consider quotations for services in 2020 and to agree a preferred contractor.*

**11. Road Safety Issues**

*To consider issues raised by Councillors or the public.*

**12. VE Day Anniversary Celebrations, 8th – 10th May 2020**

*To consider possible celebrations, the involvement of the Parish Council and the appointment of a Parish Councillor ‘lead’.*

**13. Reports from County and Borough Councillors**

*To hear reports from individual Councillors concerning their recent or planned Council activities.*

**14. Reports from Parish Councillors**

*To hear reports from individual Councillors concerning the Village Hall, other portfolios and their recent or planned Council activities.*

**15. Correspondence**

*To hear and consider relevant correspondence received by Councillors or the Clerk.*

**Exclusion of the Public and Press**

*Recommendation: That under Section 110A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined by Schedule 12A to the Act.*

**16. Clerk’s Hours and Remuneration**