

SHUSTOKE PARISH COUNCIL

Ordinary Meeting
7.15pm Monday 9th September 2019
at
Shustoke Village Hall

Draft Minutes

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Present:- Councillor B Chandler (Chair), Councillors G Daw, S Taylor.
Clerk – D Jeans
Councillor D Wright - NWBC
No members of the public

1. Village Hall Evacuation Procedures

1.1 The Chair outlined the evacuation procedures.

2. Apologies and Approval of Absences

2.1 Councillors considered the absence of Councillors L & R Pugh, and R Gough.

2.2 It was resolved that their absence from the meeting was approved.

3. Declarations of Interest

3.1 No declarations of interest were declared.

4. Minutes of Previous Meeting (8th July 2019)

4.1 Councillor Chandler proposed acceptance of the minutes of 8th July. This was seconded by Councillor Daw and approved by Councillors present.

4.2 The minutes were signed by the Chair.

5. Matters arising

5.1 Hall Mains Gas Supply (9.2)

5.1.1 The Clerk had not been able to secure a further quote for a mains gas installation before approaching Councillor Wright re possible funding, but this remained in progress.

5.2 Overhanging Hedge – Church Road (10.5.2)

5.2.1 The Clerk had been in discussions with Councillor Daw outside the meeting and this issue had been placed on hold.

5.2.2 Following discussion, Councillors agreed no further action would be taken prior to a resolution of the general horticultural issues within the Village.

5.3 Speedwatch (10.7)

5.3.1 An item had been added to Connecting Four and to the website. No expressions of interest had been received to date.

5.4 Parking Issues – Village Green (10.9)

5.4.1 The Clerk shared quotes received in respect of possible options for the Village Green.

5.4.2 Following discussion, Councillors resolved to defer a decision to the next meeting.

5.5 Sale of Parish Land to local Residents (12.2)

5.5.1 As requested, the Clerk had written to the resident wishing to purchase land and had received an acknowledgment.

6. Contributions from the Public (Maximum 30 minutes)

6.1 The Chair invited contributions from the public present.

7. Financial Report

7.1 The Clerk presented the financial report to 9th September including the predicted outturn for 2019/20. He had previously circulated details and copies of bank statements. Councillors Chandler, Daw and Taylor examined and signed schedule of payments for both the Council account and the hall account.

7.2 The Clerk proposed a change of tariff for the hall electricity researched by Councillor R Pugh. Councillors authorised the Clerk to secure a more appropriate tariff and to operate a direct debit payment process if beneficial to the Council. This was proposed by Councillor Chandler, seconded by Councillor Daw and agreed by Councillors present.

Action – Clerk

8. Planning Matters

8.1 There were no relevant planning applications.

9. Recreation Ground Enhancements

9.1 Councillor Gough had prepared a report which was shared with Councillors.

- 9.2 Following discussion, Councillors agreed the need for three quotes for the work envisaged, and the Clerk undertook to liaise with Councillor Gough outside the meeting.
Councillor Gough & Clerk

10. Reports from County and Borough Councillors

- 10.1 Councillor Wright (NWBC) confirmed the appointment of Steve Maxey as NWBC Chief Executive.
- 10.2 He advised that the Village Allotments Committee were approaching the School regarding an uncultivated plot managed by the School.
- 10.3 During discussion on the number of goods vehicles using Church Road as a shortcut, Councillor Wright felt that little could be done and the situation might become worse as HS2 work progressed.

11. Reports from Parish Councillors

11.1 Telephone Kiosk

11.1.1 Councillor Chandler had circulated options prior to the meeting.

11.1.2 Following discussion, it was proposed by Councillor Chandler, seconded by Councillor Daw that the kiosk would be 'adopted' by the Council for a charge of £1 under Option One. The future function of the kiosk would be finalised at a future meeting. The Clerk was asked to progress the acquisition.

Action - Clerk

11.2 Horticultural Services

11.2.1 Councillors expressed concern with the quality of the work undertaken by the contracted horticultural company, and the frequency of visits.

11.2.2 During discussion, it was agreed that the tender document for horticultural work in 2020 should be reviewed, and Councillors agreed to advise the Clerk of their proposals prior to a tender document being agreed.

11.2.3 Councillors highlighted that particular work included in the July invoice had not been undertaken, and the Clerk was asked to challenge the charge made.

Action - Clerk

11.2.4 The Clerk highlighted that a member of the public had asked for the hedge overhanging the footpath near the garages in The Green at Church Road be cut. Councillor Taylor advised that she had asked NWBC to attend to the hedge.

11.3 Church Road – Road Markings

11.3.1 Councillor R Pugh had reported she had been approached by a resident proposing that the double white lines be extended between Shawbury Lane and the existing double white lines within the Village boundary. She was most supportive in that there were

several entrances on the southern side of Church Road; emergence from which was made more dangerous through the possibility of vehicles to be on the ‘wrong’ side of the road whilst overtaking.

11.3.2 Following discussion, Councillors asked the Clerk to contact the Highways Department to ascertain what was possible.

Action - Clerk

11.4 Hall Report

11.4.1 Councillor R Pugh had provided the Clerk with a report on recent and planned Hall activity which was shared with the Council.

11.4.2 Councillors agreed that the scheduled Trustee Meeting of the 9th September would be postponed.

12. **Correspondence**

12.1 Brain Tumour Research

12.1.1 The Clerk had received a request to publicise an event to support brain tumour research. The supplied flyers had been posted on the notice boards.

12.2 NWBC Polling Station Review

12.2.1 The Borough Council had notified the Parish Council of its regular five-year review on polling stations. Councillors had the opportunity to nominate different premises within the Parish although the Village currently received a significant income from the Hall being hired for elections by NWBC.

12.2.2 Following discussion, Councillors agreed that there was no grounds for suggesting any change of polling station and the Clerk was asked to advise NWBC accordingly.

Action – Clerk

12.3 Able Community Care

12.3.1 Able Community Care had provided the Clerk with details of its services, and various cards and stickers for distribution to residents.

There being no further business, the meeting closed at 9.05pm.