

- b) Although there was a change in title of rooms on the plans, there was no doubt the living room would revert to a master bedroom as per the plans under Revision A.
- c) Other residents are already having difficulty parking in the cul-de-sac. Shuffling of cars outside No 57 commences at 6.30am as there are so many occupants and vehicles.
- d) The number of vehicles parked has led to access to the drive of No 55 being blocked.
- e) Other participants supported the comments made above.
- f) The Chair read out the written comments from a resident unable to attend.

5.2 A resident queried the use of council garages in The Green by non-residents. The Clerk was asked to ascertain from North Warwickshire Council, the conditions of rental.

6. Planning Application – 57, The Green

- 6.1 The Chair outlined the 2nd revised planning application for 57, The Green, and asked Councillors to take account of the comments of the members of the public and the written submission.
- 6.2 Councillor L Pugh thought that there was little variation of the proposed extension from previous plans and continued to feel the extension represented inappropriate development within the cul-de-sac and would lead to unacceptable parking and access issues.
- 6.3 Councillor R Pugh felt that the extension would provide unacceptable noise and disruption to other residents. The three parking spaces within the boundary of the residence were not sufficient for the number of residents and vehicles.
- 6.4 Councillor Chandler suggested that there was insufficient change in the revised plan to eliminate previous objections that the development was inappropriate for the cul-de-sac, not in keeping with the environment and likely to house the same number of residents as indicated in earlier plans. She felt there would be insufficient parking spaces to avoid serious disruption to other residents.
- 6.5 Councillor Daw endorsed the comments of other Councillors, and felt that the impact on neighbours would be unacceptable. Access by service and emergency

vehicles would be seriously compromised by the excessive number of vehicles in the cul-de-sac.

6.6 The Clerk was asked to report the objections of the Councillors to the Planning Authority and County Council Highways Authority.

7. Financial Report and Approval of Expenditure

7.1 The Clerk presented a financial report for the eight months ending 4th December 2018. This had previously been circulated to Councillors. He highlighted the variances within the budget. The interim Income and Expenditure statement was signed by the Chair. All relevant documents had been brought to the meeting for examination.

7.2 The Clerk presented the latest schedule of payments (attached) and this was examined and signed by the Chair and Councillor R Pugh.

7.3 The Clerk advised that a separate account for the Village Hall had now been opened and was operative. The previously approved Parish Council grant of £1,900 had been transferred into the account and he sought approval to transfer back to the main account, a reconciliation amount of £812.48 covering the hall expenses paid out from the main account since 15th October. Details had been circulated to Councillors.

7.4 The Clerk referred to an invoice from SVHC Ltd dated 26th June 2018 for £133.68. This included a credit of £27 for hall payments received in advance. The Clerk had queried several items with SVHCLtd but Mrs Fox had declined either to submit an amended invoice or to engage in any further communication with the Council. The Council was effectively in credit as a result, but the Clerk asked that the Council approve writing off the credit/debit item pending any further communication from SVHCLtd.

7.5 The Clerk asked Councillors to consider the invoicing of the Council for its use of the village hall. This would allow a more accurate picture of income and expenditure of the hall but without any overall net cost to the Council, and would enable the Council to meet the requirements of the annual audit. This was approved by Councillors.

7.6 Adoption of the Clerk's financial reports, the transfer of the £812.48 and the write-off of the outstanding SVHCLtd invoice was proposed by Councillor Chandler, seconded by Councillor L Pugh and agreed by Councillors present.

8. Village Horticultural Issues

- 8.1 The Chair highlighted the opportunity provided by Borough Councillor Hayfield to utilise a ‘Lengthsman’ to supplement the work undertaken by the Council’s contractors.
- 8.2 Following a previous site visit, Councillors determined an order of priority as follows:-
- 1) Area around Shustoke village signs;
 - 2) Entrance area to recreation ground;
 - 3) Village hall and surround;
 - 4) Village Pound.
- 8.3 The Clerk was asked to contact Councillor Hayfield.
- 8.4 Councillor R Pugh advised that the team behind ‘Connecting Four’ had contributed plants to Shustoke flower beds which had been much appreciated by residents.

9. Village Hall Update

- 9.1 Councillor R Pugh advised that the leak in the toilets area had been caused by a blockage in the flat roof gulley which had now been cleared.
- 9.2 The Clerk had previously reported the hall roof defects and advised that a roofer (K Jones Ltd) had provided an estimate of £450 for urgent work to the roof and guttering to ensure the hall was weatherproof. Several tiles were missing and the guttering needed clearing. Once the emergency repairs had been completed, the contractor felt that the roof would be generally sound.
- 9.3 Councillor R Pugh reported that Mr Keith Rogers had submitted an alternative quote for £180, to include clearance of the guttering. Councillors agreed that the work should be undertaken by Mr Rogers.
- 9.4 Councillor R Pugh reported that a “Meet and Eat” session had been scheduled for 16th January from 1030am to 12.30pm supported by the four local parishes. Soup and sandwiches would be provided with a small fee to cover costs. The event would be marketed on the website and by posters.

10 Recycling Container

- 10.1 The Clerk had previously advised that Mrs Fox had not supplied details of the company providing the village hall recycling bank, and attempts to contact the company using the telephone number on the container had failed, albeit the container had been emptied, recently, suggesting the message had been received.
- 10.2 The trading arm of the Salvation Army had approached the Council to install its own bank and remove the existing container; accepting all risks associated with that removal. The Council would receive a small income depending on the amount of recycled material, and there were clear Memorandum of Understanding. The Clerk asked that the Council formerly approve the installation of the Salvation Army recycling bank. This was proposed by Councillor Chandler, seconded by Councillor L Pugh, and agreed by the other Councillors present.

11. Christmas Decorations

- 11.1 Councillor Chandler reported the proposal from Councillor Gough. She proposed that a budget of £100 was allocated and this was seconded by Councillor L Pugh. The Clerk was asked to notify Councillor Gough.

12. Councillors' Reports

- 12.1 Councillor Chandler reported that one of the 'The Green' road name signs was insecure. The Clerk undertook to notify Highways Department.
- 12.2 Councillor Chandler proposed that the goal posts in The Green be brought back into use and nets supplied. (A resident offered to paint the posts.) The cost of replacement nets would be determined.

There being no further business, the meeting closed at 10.09pm

I certify that these minutes, comprising five pages represent a true record of the extra-ordinary meeting held on 4th December 2018.

_____ *Chair* _____ *Date*