

# Shustoke Village Hall

Church Road, Shustoke, Warwickshire B46 2AT

## BOOKING FORM

ORGANSIATION .....

NAME OF APPLICANT .....

ADDRESS .....

.....

CONTACT NUMBERS ..... & .....

TITLE OF FUNCTION .....

PURPOSE OF FUNCTION .....

EXPECTED NUMBER OF ATTENDEES .....

DATES REQUIRED .....

TIMES REQUIRED (To include preparation / clear up)

Between ..... &.....

ROOMS REQUIRED MAIN HALL and / or MEETING ROOM

DO YOU REQUIRE USE OF THE KITCHEN? YES / NO

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ARE YOU USING AN OUTSIDE BAR YES / NO

The bar licence is the hirer's responsibility.

NAME OF LICENSEE .....

COMPANY .....

ADDRESS .....

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TELEPHONE .....

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Continued Over.....

**DECLARATION**

- 1) I am the ‘responsible person’ for the hall booking detailed overleaf.
- 2) I understand the standard conditions of hire, together with any special condition of hire will form part of the terms of this hire agreement, unless specifically excluded by agreement in writing between the Village Hall Trustees and myself.
- 3) I understand none of the provisions of this agreement confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on any person not named as a party to this agreement.
- 4) I have read the standard conditions of hire of Shustoke Village Hall and, if this application is granted, I agree to abide by all those conditions, together with any special condition imposed by the Hall Trustees, unless specifically excluded by agreement in writing between the Hall Trustees and myself.
- 5) I understand the condition that no person under 21 years may hire any part of the Village Hall.
- 6) I agree that once the deposit is received by the Trustees and an email / letter of confirmation sent by the Trustees, a legal contract will exist between the Trustees of Shustoke Village Hall and myself.
- 7) I enclose a deposit of £ ..... (25% of total hire fee.)

**Signature of Applicant** .....

**Position of Applicant** .....

**Date** .....

**CORRESPONDENCE ADDRESS:-**

**Clerk to Trustees of Shustoke Village Hall**

David H Jeans shustokevillagehall@gmail.com  
The White House, Over Whitacre, B46 2LH 01675 481077

**BANK DETAILS:-** Shustoke Village Hall XX-XX-XX XXXXXXXX