



## **SHUSTOKE PARISH COUNCIL**

### **Minutes of the Parish Council held on 14<sup>th</sup> August 2017**

#### **At** **Shustoke Village Hall**

1. **Persons present** – BC, LK, ST, & Temporary acting clerk and David Wright (Borough Councillor)
2. **Apologies** – RP and OP
3. **Declarations of Pecuniary and Non-Pecuniary Interest:-** None
4. **Public session** – none in attendance
5. **Reports from Borough Councillor** – The Councillors asked about recent Council Housing issues, as reported by Tenants. Cllr Wright will investigate and come back to the clerk within 10 days. Cllr Wright also gave a brief outline of the Daw Mill Appeal and would said he would expect outcome by end of year. Councillors also asked if he could assist in getting better contacts with the Police and again he will come back to the Clerk.
6. **Minutes of previous meeting** – proposed by LK and seconded by ST
7. **Matters arising** - none.
8. **Planning** – nothing relevant
9. **Recruitment of clerk** – 3 Councillors will form the sub-committee dealing with this, they are BC, LK, ST. Adverts to be placed in near future and applications will be sent to Acting Clerk, but marked Private and Confidential, acting clerk will immediately initial seal on envelope to ensure they are not seen by anyone other than the sub-committee (including acting clerk).
10. **Update on funding for Recreation Ground** – The plan for the play equipment will be with the Council this week and then the funding bids will begin. More information will be given at the next meeting.
11. **Update on grass cutting** – We have been fortunate in securing a new contractor following the previous contractor leaving suddenly, due to ill health. The Recreation Ground will be further cut using tractor, which should solve the immediate issues. The grassed areas in the village and the hedge around the hall have been cut and we will soon have details of when the flower beds and planters can be attended to. A little patience is

required due to contractors having to fit us in around other already established contracts.

12. **Verify payment to former contractor** – We now have the final invoice from previous grass contractor and it was agreed that it should be paid in full as dates and charges had been verified.
13. **Update for New Website** – RP has been working on this and we are nearly ready to go live. A new domain name is required in order to improve access/security. Also agreed that 2 people should know how to administer the website, one being the clerk and one other councillor. Also agreed that all contact should be through clerks email address and not individual councillors.

**Meeting closed at 9.05pm**  
**Next meeting 13<sup>th</sup> November**

**Approved on .....**      **Chair .....**