



SHUSTOKE PARISH COUNCIL

Minutes of the Parish Council held on 8th May 2017

At

Shustoke Village Hall

AGM & Ordinary meeting

1. **Persons present** – BC, LK, ST, RP & Temporary acting clerk also 1 member of the public and 2 representatives for Connecting Four
Apologies – RH and OP
2. **Declarations of Pecuniary and Non-Pecuniary Interest:-** None
3. **Outgoing Chairpersons report from previous year** – this was circulated and is attached to the minutes
4. **Election of Chair for forthcoming year** – BC proposed by LK and unanimously seconded and agreed
5. **Discuss role of Vice Chair** – it was agreed to work for next two meetings without a Vice Chair and then re-visit this item as new Councillors needed time to settle into the role first
6. **Public Session (Lasting a maximum of 30 minutes)** - various issues were raised, most of which were included in the Chairs report (item 3) and also further discussed at length later in the meeting. Chair did request that this resident put any complaints in writing and that they would then receive a written reply.
- 6a. **Meeting continued as Ordinary meeting from here.**
To hear any reports from County and Borough Councillors' and local police – Now the County Elections are over, the Acting Clerk to contact CH, LS and DW aswell as Police to ask for emailed reports in future, in order to minute any important matters from all Councils and local police
7. **Minutes of previous meeting** – proposed BC, seconded LK, signed BC.
8. **Matters arising** – further discussion around Play Equipment. The funding bid submitted by Acting Clerk is still pending an outcome, however a further opportunity has arisen and Acting Clerk will pursue that also. The member of public in attendance was concerned at the state of the current equipment and BC and CF will visit this week and take action to ensure all is safe. It was suggested by the attendee that we should

close the area at the moment, but, it is a well used area and all agreed that we must only remove dangerous pieces of equipment.

9. **Planning** – Only one item, concerning conditions on an existing application in Holyland. Councillors to view and advice Acting Clerk of any notificatons required to be sent to NWBC.
10. **Position of Clerk** – It was agreed that this should be discussed at next meeting and 2 Councillors to then be identified as a sub-committee for recruitment. At that time the role will be actively advertised.
11. **Potential for funding bid in relation to recreation ground** – this was further discussed – see item 8
12. **Update from Village Hall Committee** – The work in the hall is complete and has received excellent feedback. CF wished to thank the volunteers who have and continue to help with decoration. This project has a 5 year written undertaking for CF and is commented on further in the Chairs report. Chair further commented that there should be an annual report to the Council from the Hall Committee and the Allotment Committee. CF agreed for Hall Committee and Allotment Committee to be contacted in due course.
13. **Update on new website** –New Website has been purchase and RP is to contact provider to assist it getting this up and running as soon as possible. For information, it would appear that the old website is no longer supported and is no longer usable.
14. **Application for funding as requested for Village Newsletter** – Two representatives from ‘Connecting Four’ attended and gave a very thorough description of the paper and its content, aswell as circulation intentions. Councillors agreed to donate £250 this financial year and following an update in January 2018 they will further discuss in relation to the Budget and possible funding for 2018/19
15. **Update on Grass cutting/contractors** – Not a good start to this year’s growing season, as the Contractors (a family firm) suffered quite a lot of ill health. They are now back to full strength and will be working hard to ensure that everything is back upto date and attended to as soon as possible. ST will read the Contract and advise clerk of anything that she spots as inadequate, so that Contractor can be contacted.
16. **Update from Patient Participation Group – attended by BC** - the Group will be altering its format to ensure it is more productive and focused. They are currently promoting Health and Wellbeing checks for 40-74 year olds. Residents should phone Nurse for an appointment and this is free of charge. Doctors would like to have visual display in the surgery to aid patients to acknowledge when they are called into the doctor. Cost approximately £3k, which they can not afford, so will be looking to fundraise/donations.

Meeting closed at 9.10pm

Next meeting 14th August

Approved on Chair

