

SHUSTOKE PARISH COUNCIL

Minutes of the Annual Meeting and Ordinary meeting of the Parish Council held on 13th June 2016 at Shustoke Village Hall

Annual Meeting

1. Bridgette Chandler was re-elected as Chair for year 2016/17.
2. Carol Fox was re-elected as Vice Chair for year 2016/17.
3. Apologies for absence – none received. Present at meeting BC; CF; LK.
4. Standing Orders for 2016-2017. Changes made - 1b meetings will be held quarterly on second Monday. 1w to include Shustoke Parish Council meetings will follow recognised Nolan Principles.
5. Declaration of Interests completed.
6. Accounts 2015-2016 with Grant Thornton.

Ordinary meeting

1. **Present:** Cllrs Chandler, Fox, Knight,
2. **Apologies:** None
3. **Declarations of Pecuniary and Non-Pecuniary Interest:** None
4. **Public Session (Lasting a maximum of 30 minutes):** N/A
5. **Reports from County and Borough Councillors:** None
6. **Minutes:** Minutes from April meeting were agreed by CF & LK.
7. **Matters arising:** Website – ParishNet not responding to calls/e-mails to resolve IT problems. Unable to upload notices including agendas. CF has approached Town and Parish website to establish what support can be provided. It will be a priority for new Clerk to source proper IT support and apply for grants available through CALC for IT.
8. **Planning:** None. It was agreed all planning applications will be forwarded to all Councillors by Clerk and responded by Councillors in 7 days.
9. **Correspondence:** Shustoke Parish Council - Insurance Renewal Invitation. Government petition on giving parish Councils the right to appeal planning decisions Living in Warwickshire Survey. Tesco Bags of Help Grant. AIS1389 Governance and Accountability Guide 2016. Report of Quarterly Play Area Inspections April 2016. Transparency Fund New round - Only Applies to Councils with turnovers of less than £25K. AFSouth minutes** **date for next meeting.** Fly Tipping. **Being a Good Councillor and Clerk 2nd July – Southam.** Cllrs can request copies to be emailed.
10. **Recruitment of Clerk/Councillors:** Advert put in Parish Council noticeboard with assistance from David Harris on 3rd June - verification sent to David Harris. Co-opting councillors will follow if necessary. Details on website. Interview with potential Clerk imminent.
11. **Sports Field Car Park/Secure access:** The councillors are still working towards goal of providing a safe school car park and grassed area. Once completed, the aim is to apply for additional funding for play equipment as agreed in public consultation completed some time ago. Received one quote

for tarmac over grassed area - £8500. CF to source another quote in order for the work to be completed over summer break.

12. Sports Field Grass Cutting/ Flower Beds & Planters: Contractors to be emailed for dates when spraying and hedge cutting will take place. Quote and list for planting also needed.

13. Members' Report: None

Date of next meeting: 8th August 2016

Approved on:-

Certified: - Chair/Cllr

DRAFT